

COMDIS Department Meeting Minutes

Date: 5/17/2023

Time: 9:05-1:00

Location: RS 1040

Attendees: Feggestad, Swanson, Busch, Gilbertson, Hammer, Aranda

Approve Minutes

- [Minutes 5 3 2023](#) (moved and approved, 5 aye, 1 abstention)

Information Items

- [Dept. Calendar](#)
 - [COMDIS Summer Contract Schedules 2023](#)
 - [Orientation Week](#)
- Grad Admission Update
 - Cohort set after June advising
- [COEPS Strategic Planning Survey](#)
- Free Speech working group/trainings
- [Core-Functions-for-AUD-and-SLP-Approved-4-3-23-rev-4-25-23.pdf](#)
 - UWW ComDis Core Standards - 2023.pdf
 - Request training for responding to student requests related to program requirements

Spring 2024 schedule

- [2023-2024 Courses](#)
- [Standard Start Times](#)
- [Spring 2024 Draft](#)
 - Revisit supervision workload as clinical team
 - [Workload Assignments for COMDIS](#)
 - Meet over summer to discuss workload issues

Curriculum:

- Graduate Curriculum
 - Resource: [Graduate Curriculum Handbook](#)
 - [Research Foundations and Portfolio Improvements](#)
 - Revisit research methods implementation possibilities
 - Orientation week research foundations activity/lecture
 - Identify a research foundation lesson assignment in the portfolio check in courses
 - Portfolio Revision- rubric changes accepted, Cody will update 2025 cohort page
 - Fluency Competencies/Clinical Skills
 - 2023-2024 academic year

- [Fall 22 Advising Survey Results \(undergrad, grad, post-bac\)](#)
- [Spring 23 Advising Survey Results \(undergrad, grad\)](#)
- Mental health elements

COEPS EI objectives and measures (not discussed)

- COEPS working group Tenure & Promotion
 - Options for general consideration/comment
 - Stand alone EI College Standard (Inclusion, Teaching, Research, Service, Non-Teaching)
 - Integrate EI across all College Standards (Teaching, Research, Service, Non-Teaching)
 - Weighted EI in at least one standard and present across all standards
- [EDFOUND Faculty Mentorship Guidelines.docx](#)
- [COMDIS Recruitment and Diversity Initiatives](#)
 - [Comm Sci Dis Action Input 4/8 - Diversity mission statement COEP](#)

Assessment (not discussed)

Asked dept members via email to complete their updates for 2022-2023 outside of dept meeting.

- Undergraduate
 - Update 2022-2023 tab: [Undergraduate Research in COMDIS since 2013](#)
 - Update 2022-2023 tab changes made in assigned undergraduate spring courses: [Undergrad Assessment Plan for COMDIS](#)
 - Update key assignments map
 - Upload key assignment data for undergraduate courses (426, 481, 385, 484, 486): [2022-2023](#)
 - [COMDIS 485B 2021,2022, 2023 Capstone Interview Assessment](#)
 - [Undergrad Graduates and Post Grad Plans](#)
- Graduate
 - Update changes made in assigned graduate spring courses: [Graduate Assessment Plan for COMDIS](#)
 - [Grad Cohort Workplace Data.xlsx](#)
 - [Portfolio 2023](#)
 - [2023 Portfolio Links and Feedback](#)
 - [2017 - 2023 Overall feedback on Portfolio Presentations and Suggested Changes](#)
 - [Communication Sci and Dis MS Spring 2023 GOAS Comments.docx](#)

Student Issues (not discussed)

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session
- roll call vote to go out of closed session

Committee Updates (not discussed)