

## COMDIS Department Meeting Agenda

**Date: 4/5/2023**

**Time: 1:00-3:30**

**Location: RS 2007B**

**Attendees: Swanson, Busch, Feggestad, Gilbertson, Aranda, Hammer**

Approve Minutes (moved and approved (6 aye))

- [Minutes 3\\_15\\_2023](#)

Information Items

- [Dept. Calendar](#)
  - COMDIS BS Audit & Review meeting today (4/3) 3:30-4:30 WH 1013
  - Advisory Board Meeting 4/26 3:00-4:00 WebEx
  - COMDIS MS Audit & Review meeting 5/3, 3:30-4:30 WH 1013
- COMDIS Faculty Search
  - Recommendations submitted to TAM coordinator and HR
- Undergrad Clinic Update
  - ASHA SLPA meeting
  - 80 direct client hours, 20 hours indirect (prep, debrief, NOT observation)
  - Aim for 50 hours
  - When to offer COMDIS 371
- Grad Admission Update
- GA Assignments
- [Orientation Week](#) Update
- COMDIS online class sections
  - anyone can take, pay \$395 per credit outside of full time tuition
- PDP refresher
  - Step 1: submit [form](#) to use PDP
  - Step 2: submit [travel authorization](#)
  - Step 3: register, book travel, etc w/DA
  - Step 4: complete [travel expense report](#) upon return
- Outside Activities Report Form
- Retirement Parties
  - Robin 5/9 3:30-5:30 UC
  - Brenda 5/10 3:00-6:00 UC
- Wellness fair April 6: [Wellness Fair Flyer](#)
- Curriculum
  - Coming soon EDFOUND is developing a Minor in Educational Studies
    - including COMDIS 270
    - open to COMDIS majors

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved, 6 aye)
- roll call vote to go out of closed session (moved and approved, 6 aye)

#### Committee Updates

- COEPS Strat & Budget- distribute survey on themes and attain input, results will be discussed at the forum
- COEPS TELFE- initiative to have clinical sites meet title IX from other states, no impact on WI yet
- USC- [parking rates](#) increasing by \$20

#### Curriculum

- Graduate Curriculum
  - Research methods implementation possibilities
    - Orientation week research foundations activity/lecture
    - Integrate graduates into undergraduate research projects
    - Consider 1 credit course, with reduction in a credit for an existing class
    - Integrate key assignments in existing courses, create course modules
    - Identify a research foundation lesson assignment in the portfolio check in courses
- Undergraduate Curriculum
  - Course credits (COMDIS 240, COMDIS 380)
    - Consider reducing each class by 1 credit
    - Reinstate lab experiences as a part of the 1 credit
    - Need clarity on resources/workload
  - Review courseleaf language/titles/descriptions for currency (Not discussed)
    - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
  - Elective(s)
    - Research
    - Travel study
    - Pediatric observation/volunteer
    - Required elective(s)- dept value on pediatric experiences

#### COEPS DEI objectives and measures (Not discussed)

- COEPS working group Tenure & Promotion
  - Options for general consideration/comment
    - Stand alone DEI College Standard (Diversity, Teaching, Research, Service, Non-Teaching)
    - Integrate DEI across all College Standards (Teaching, Research, Service, Non-Teaching)
    - Weighted DEI in at least one standard and present across all standards
- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
  - Work as a department to complete measurable goals, times, and individual
  - [COMDIS Recruitment and Diversity Initiatives](#)

Open House Debrief (Not discussed)

- [COMDIS Open House Attendance Data](#)

Advising Debrief (Not discussed)

- [Q&A Advising Attendance](#)