**Kinesiology Department Meeting Minutes**

**1/24/2022, 12-12:50pm WC183BC**

In attendance: Brandi Niemeier (chair), Allison Annala, Steve Bartlein, Stacy Boudreau, Beth Bonuso, Jay Cameron, Ryan Cortez, Andrea Ednie, Logan Edwards, Lindsey Greviskes, Tony Guinn, Kirsten Hammer, Kathleen Happel, Bridgette Hermanson, Nikki Hollett, Josh Ireland, Peter Jennings, Mike Johnson, Wesley Kephart, Adam Kelly, Elise Knoche, Jen Regan, Jace Rindahl, Neil Romney, Keith Scheckel, John Schimenz, Jason Shurley, Mike Stibor, Yubing Wang, Kelly Witte, Jared Wichser

1. Call to order – Niemeier called the meeting to order at 12:07 p.m.
2. Approval of minutes from December 15, 2021. Kephart/Greviskes
3. Unfinished Business
   * Ad Hoc Committees, Updates
     + Peer Evaluation Tool (Shurley/Edwards/Kephart/Wang/Stibor) – NA
     + Advising Survey (Shurley/Edwards/Kephart/Wang/Stibor) – NA
     + Coordinator Evaluation (Greviskes/Happel) – NA
     + Lunch & Learn (Ednie) – NA
     + Faculty Search/Screen (Shurley and others) (updates)
       - Need to reconvene.
4. New Business – NA
5. Reports & Announcements

* Department Chair
  + Meetings:
    - Department Meetings
      * Mandatory for full-time and split-appointment staff; optional for adjunct staff. Held on the fourth Monday of each month at 12 p.m.
      * Discussed the possibility of having a separate meeting for full-time staff/faculty and/or changing the format of the department meetings to better accommodate everyone.
* Department Communication
  + Will send an email once a week about any updates. Let Brandi know if you want to add anything.
  + Need to get overloads down. Overloads should only be short term.
  + Sending out Fall 2022 Schedule of Classes. Put initials on the top and add any comments.
  + Follow rules for COVID.
* Students and Employees – Counseling and mental health support is available online at UHCS and face-to-face at Winther Counseling Services (x2842).
* Social Media postings – Clarification about Dean Fox’s request.
  + Do not mix personal and work-related posts.
  + It is okay to “like” on a personal page.
* Portable webcam/HyFlex option
  + Owl is available to check out in main office.
* Distance Ed opportunities
  + On hold until more funds are replenished.
  + There are no College/UWW funds available for travel for academic staff. Contact Brandi if there is a travel/PD need.
* Other COEPS News/Updates
  + The College is looking for Faculty/Academic Staff and ADA’s to meet as a group to look at all the departments within the college. Looking to see if anything needs to be restructured.
* Department/Committee Reports
* HPEA Licensure (Nikki/Kathleen)
  + Starting preparation for new major.
* HP (Lindsey)
  + Need to work on mission statement.
  + New major is with the Board of Regents.
* Curriculum (Mike S.) – NA
* Kinesiology website work group (Logan & Kim) – NA
* COEPS Committee Reports
* Constituency Standards (Jason) – NA
* Curriculum (Andrea) - NA
* Strategic Planning and Budget/CPARC (Lindsey) – NA
* Graduate Programs Council (Kelly)
  + Still finding students who didn’t graduate. Trying to help them to still be able to graduate.
* Inclusive Excellence and Diversity (Kathleen)
  + Updating college statements in February.
* International Education (Nikki) – NA
* Salary (Kelly) – NA
* Scholarship and Awards (Wes)
  + Scholarship applications opened on Dec. 1 and will close Feb. 22
* Teacher, Education, Licensure & Field Experiences (TELFE) (Jay) – NA
* Technology (Logan) – NA
* University Committee Reports
* Faculty Senate (Jason)
  + Working on streamlining supervisors.
* Academic Staff Assembly (Mike/Bridgette)
* Athletics is unique and ASA is still figuring out the promotions part for them.
* University Curriculum Committee (Andrea) – NA
* Elections Committee (Lindsey) – NA
* Academic Development Committee (Wes) – NA
* Audit & Review Committee (Andrea)
  + Both programs are up for self-studies; starting to work on it.
  + There will be training available in March/April.
* Library (Kelly) – NA
* Other Committees/Reports – NA
* Kinesiology Office Report (Kim)
  + Spring Student Office Workers Schedule
    - * Miranda MW 2 p.m. – 4 p.m.
      * Jenna T 9 a.m. – 1:00 p.m.

1. Adjourn

* The meeting was adjourned at 12:54 p.m.