

COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date: 9/22/2021

Time: 1:00-3:00

Location: RS 2007B

Attendees: Gilbertson, Hammer, Morton, Busch, Nieto, Aranda, Swanson

Approve Minutes from 9/8 meeting (moved approved- 7 aye)

- [Minutes 9 8 2021](#)

Information Items

- Dept. Calendar: [Calendar](#)
- Dean of Students: Chapter 14 and 17
 - [DOS Office Grad Council Presentation.pdf](#)
 - [Chap UWS 14- Student Academic Disciplinary Procedures.pdf](#)
 - [UWW Ch.14ProcedureGuide.pdf](#)
 - [June 2021 UWS Chapt17 Student NonAcademic Disciplinary Procedure_ Student Handbook June 2021.pdf](#)
 - [17 Flow chart 2021.pdf](#)
- Mid semester assessment- 10/8 deadline to apply

Committee Updates

- COEPS Admin
 - [Notes From COEPS Admin Meeting](#)
 - [Enrollment Guidelines for COEPS Starting Spring 2021.pdf](#)
- No other updates

Beth Swanson moved and Michael Hammer seconded to move to closed session. Role call vote (aye-7, 0-ney, 0- abstain)

Student Issues

- Performance plan for graduate student (7-aye)
 - Cody will write up the performance plan
 - May include:
 - Continuing education on active listening
 - Utilizing the dispositional tool
- Cody and Beth will have a conversation with student for vocal pitch during client interactions

[Feedback](#) on new undergraduate marketing web page: <http://webqa.uww.edu/coeps/academics/comdis>

- Pedro compiled

Plan and Goals (not discussed)

- [Department Strategic Plan- 2019-2025](#)
- Annual [Dept Goal Brainstorm](#)
- [COMDIS Financial Priorities](#)

[Spring Course Proofs](#) (not discussed)

Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)

Fall Advising Materials on CANVAS (not discussed)

- Undergraduate
 - Pedro creating assignments (4 year plan, survey, release of information form)
 - Update CANVAS content by 10/13 (assignments)

Practicum Supporting Supervisor Evaluation- determine process for clinic supervisor evaluation when they are not instructor of record (not discussed)

- [CALIPSO Supervisor feedback - blank.docx](#)
- [Practicum Course Evaluation.docx](#)

Other Items (not discussed)

- SLPA summer clinic and seminar
 - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course