

COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date:9/28/2022

Time: 1:00-3:30

Location: RS 2007B

Attendees: Busch, Hammer, Aranda, Swanson, Gilbertson, Feggestad

Approve Minutes (moved and approved, 4-aye)

- [Minutes 9 14 2022](#)

Gilbertson & Feggestad joined meeting at 1:20

Student Issues

- Motion is for department support for student accountability due to lack of progress on performance plan (moved and approved 6-aye)

Information Items

- [Dept. Calendar](#)
- [2022 Fall Office Hours.docx](#)
- PDP requests by Nov 1: [COEPS PDP Form 2022-23.pdf](#)
- Audit and Review- Read and provide feedback by 9/28
 - [Audit and Review BS CSD draft report.pdf](#)
 - [Audit and Review MS CSD draft report.pdf](#)
- COVID Protocol
- Searches
 - Committee members (Moved and approved 5-aye, 1 abstention)
 - Clinical position- Cody, Kaia, & Gina Martin
 - Faculty position- Cody, Kaia, Pedro, Jenni Peterson
 - Travel expenses must come from dept supply budget, it is limited
 - Committee check with dept chair about budget for campus interview
- ORSP
- Assessment data available on T drive: Graduate Outcomes Assessment Survey (GOAS) 2022
 - Actions taken based on feedback
 - Reducing 1st year clinic hours
 - Reducing Simucase requirements
 - Increasing scheduled planning time
 - Continuing collaboration with counseling and adjusted timing
 - Providing opportunities for feedback throughout semester
 - Future discussion
 - Creating a template for portfolio so students can focus on content rather than layout
- Curriculum consult/FYI

- EDFOUND 481 Human Abilities & Learning- changing prerequisite to “junior standing or dept consent”
- SPECED
 - change the name of the MSE Special Education Professional Development Emphasis (MSE PD) to MSE Special Education Evidence Based Practices Emphasis.
 - Change in undergraduate minor: [SPECED Curriculum Consult 2022.pdf](#)
 - The name change may make it less identifiable/attractive to students and future employers
- Outreach
 - Oct 13- MS students, 40-45 min activity
 - 10:15-11:00
 - 11:15-12:00
 - Michael will lead activities and communicate with student volunteers
 - Nov 1- 5th grade students, activity

Committee Updates

- COEPS Admin
 - Volunteers for course evaluation working group- contact Kristen Plessel
 - Learn Center Director Position- 50% reassignment, stipend
- Undergraduate research council
 - Oct 18 fall undergrad research day in UC, will also include quick pitch competition, and ORSP research fair
 - Little funding for RAP this year, but still a need for mentors
 - NCUR is in Eau Claire and taking the place of System Symposium
- Strategic Planning
 - CPARC- looking at new opportunities for programs
 - Creation/alignment of mission statements
 - Restructuring college departments
- Inclusive Excellence
 - Reviewed college EDI report, plan to post information
 - Leading COEPS spring forum and working on themes and offerings
- University Staff Council
 - Goals were discussed

Advising Prep

- [Fall 2022 Slides](#)
- Publish asynchronous content by 10/12
 - Hammer record AAR and Spring Course videos
 - Gilbertson record Overview and substitutions video
 - Busch add Release of Information Form specifics to undergrad slides
 - Aranda add survey link to UG assignment and Grad to slides
 - Feggestad and Swanson review first year advising slides by 10/5 for any additions
- 1st Year Grad Students

- [Disposition Artifact.docx](#)
- [InTASC Disposition Guiding Document.docx](#)
- Undergraduate Survey
 - https://uwwhitewater.co1.qualtrics.com/jfe/form/SV_74lzUrAw8aStC1E
- Graduate Survey
 - https://uwwhitewater.co1.qualtrics.com/jfe/form/SV_20mZlhjGhfA8jDo

Plan and Goals (not discussed)

- [Department Strategic Plan- 2019-2025](#)
- Annual [Dept Goal Brainstorm](#)

Debrief Orientation Week (not discussed)

Undergraduate Curriculum - introduced and will revisit at later meeting

- Admission to upper division
- Course credits (COMDIS 240, COMDIS 380)
- Review courseleaf language/titles/descriptions for currency
 - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
- Elective(s)

Other Items: (not discussed)

- [Statement of Understanding Updated 2022.pdf](#)