

COMDIS Department Meeting Minutes

Date: 4/19/2023

Time: 1:00-3:30

Location: RS 2007B

Power out until 3:00

Attendees: Hammer, Aranda, Swanson, Gilbertson, Busch, Feggstad (joined at 2:00)

Approve Minutes

- [Minutes 4 5 2023](#) (moved and approved 6-aye)

Information Items

- [Dept. Calendar](#)
 - April 17 to May 5- department undergrad exit survey available to students
 - April 24 -May 6 - 16W Course Evals Open
 - April 26- Advisory Board Meeting
 - May 1 - May 6 - 8W2 Course Evals Open
 - May 3- Dept meeting & access to grad portfolios
 - May 8- Portfolio Day (Debrief from 2:30 pm -4:30 pm in RS 2007B)
 - May 13 - Spring Commencement
 - May 15 - department grad exit survey available to students
 - May 17 - All Day Dept. Meeting, grad close out emails
 - May 18- virtual office hours for grads 9-10
 - May 19 - End of Spring Contracts
 - June 17-18 Chatter Matters - Prom Event
 - August 21 - New Cohort Meet & Greet
- COMDIS Faculty Search
 - Extended Posting to November 1, 2023
 - Resources for Travel for in-person recruitment
 - Attendance at SRCLD in June
 - Outreach to Cardinal Stritch Faculty
 - Consider staffing options/ideas
- Undergrad Clinic Update
 - Suggest COMDIS 371 as prereq
 - Possibly remove senior status requirement so can offer to juniors in summer prior to grad app and graduation
 - Update fall advising info to incorporate info for spring enrollment
 - Possibly recommend students take post bac spring offering online, but would have to pay \$395 per credit
 - To appeal to recent grads, offer clinic during summer 3W1
- Grad Admission Update

- Continue to send offers to fill cohort and are setting own decision deadlines after the April 15th date.
- Will wait to assign students to social media group until May or June next year
- Everyone received a GA assignment form, will need to meet with GA in August to onboard them to their role and responsibilities
- [Orientation Week](#) Update
 - Two second year graduate students
 - will help with Orientation and are identified on schedule as 2nd Year Mentors
 - Updating accessibility/usability of cohort CANVAS page
- National COMDIS Education Survey: [csd-education-survey-national-aggregate-data-report.pdf](#)
- Trends in Higher Education: [Higher Learning Commission White Paper Trends in Higher Ed](#)
- DPI COEPS report: [UWW COEPS EPP Annual Report 03-23.pdf](#)

Advisory Board Meeting: [DRAFT COMDIS Advisory Board Meeting Agenda 2023](#) reviewed and accepted for distribution

- [Minutes 2022 COMDIS Advisory Board Meeting](#)

Dept Budget Update: [Dept Budget Update April 2023](#)

- Reviewed and asked for suggestions of clinical or instructional items to utilize remaining funds

Department Annual Report: [DRAFT COMDIS Dept Annual Report 2022-2023](#) (not discussed)

- [Dept Goal Brainstorm](#)
- [Strategic Plan & Measurable Goals](#)

COEPS DEI objectives and measures (not discussed)

- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
 - Work as a department to complete measurable goals, times, and individual
 - [COMDIS Recruitment and Diversity Initiatives](#)

Curriculum: [2023-2024 Courses](#)

- Discussed innovation in programming
 - Camps, MS/HS courses, undergraduate, post bac, grad, professional
 - Create awareness of COMDIS minor to other program advisers on campus that require a minor
 - Build a COMDIS certificate/specialty
 - For undergrads
 - For professionals
- Graduate Curriculum (not discussed)
 - Revisit research methods implementation possibilities
 - Orientation week research foundations activity/lecture
 - Integrate graduates into undergraduate research projects
 - Consider 1 credit course, with reduction in a credit for an existing class
 - Integrate key assignments in existing courses, create course modules

- Identify a research foundation lesson assignment in the portfolio check in courses
 - Fluency Competencies/Clinical Skills
 - 2023-2024 academic year
 - Undergraduate Curriculum (*not discussed*)
 - Revisit course credits (COMDIS 240, COMDIS 380)
 - Consider reducing each class by 1 credit
 - Reinstate lab experiences as a part of the 1 credit
 - Need clarity on resources/workload
 - Required elective(s)- dept value on pediatric experiences
 - Revisit elective(s)
 - Research (498R)
 - Travel study (491)
 - Field study (492)- ex. pediatric experience?
 - Internship (493)- ex. COMDIS Interns
 - Workshop (490)
 - Independent Study (498)
 - Seminar (494)
 - [Curriculum Handbook – Part 1 Undergraduate](#)
 - [Graduate Curriculum Handbook](#)
 - [UW-Whitewater Registrar Policies](#)
 - *COMDIS 485B- 8 wk 2 of fall semester ?*
 - Review courseleaf language/titles/descriptions for currency
 - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (*moved and approved, 6 aye*)
- roll call vote to go out of closed session (*moved and approved, 6 aye*)

Committee Updates (*not discussed*)

Advising Debrief

- [Q&A Advising Attendance](#) (*not discussed*)
- [Advising Survey Results](#)
 - [Undergraduate Advising Results](#) (mean satisfaction 4.57/5)
 - [Graduate Advising Results](#) (mean satisfaction 4.86/5)