

COMDIS Department Meeting Minutes

Date: 3/15/2023

Time: 1:00-3:30

Location: RS 2007B

Attendees: Gilbertson, Swanson, Feggestad, Busch, Aranda

Approve Minutes (moved and approved; aye-5)

- [Minutes 3_1_2024](#)

Information Items

- [Dept. Calendar](#)
 - Open House: Virtual 3/17 5-6, in person 3/18 10-11
 - Remind graduate students to clean up grad room and clinic rooms on Friday before Saturday event
 - Cody will take attendance for virtual event
 - Advising
 - Meet and Eat program and hearing screening promotion, contact Beth
- COMDIS Faculty Search
 - Campus interview on March 23, research presentation 2:15-3:00 WH 2005
- Undergrad Clinic Update
 - Gathering data about regional SLPA programs
 - Beth provide contact for WSHA SLPA ad hoc committee
 - Recommend 3 or 6 week summer session
 - Plan for # of students, # of hours, and sustainable clinical offerings supervised by UWW employees
- Grad Admission Update
- Orientation Week Update
 - [Fall 2023 Orientation Week Aug 21 - Sep 1](#)
 - Everyone at meet and greet on Monday Aug 21, 9:00-10:00
 - Second year student hourly
 - Set up social media for incoming cohort
 - Lead student photo session
- Resources
 - [Ready For Feedback Checklist.pdf](#)
 - [Academic Strategies Note Taking.pdf](#)
 - [Fiscal Year 2023 Year-End Cutoff Dates.pdf](#)
 - [CBR Travel Discussion 02272023.pptx](#)

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved; aye-5)
- roll call vote to go out of closed session (moved and approved; aye-5)

Committee Updates

- COEPS admin council
 - DE fees may be increasing
 - Instructional Academic Staff may be returned to “renewable” status
 - EDFOUND working to build a minor, non-licensure
 - Notification of nominations for COEPS awards (fall and spring) should be sent by 4/15
 - <https://www.uww.edu/coeps/facstaff-resources#awards>
- COEPS tech
 - Update to Windows
 - Dept purchases for refresh computers is March 31st for current fiscal year
 - Student government looking to fund subscription to Grammarly, an AI writing app
- COEPS international education- Building a survey to understand student barriers to travel
- COEPS IDE- website updates, working groups are not all meeting yet
- TELFE- how to support students to pass standardized tests
- USC- passed 2 resolutions related to chief searches to include representation and communication
- Update on DA concerns

Curriculum (Not discussed)

- Graduate Curriculum
 - Research methods implementation possibilities
 - Electives
- Undergraduate Curriculum
 - Course credits (COMDIS 240, COMDIS 380)
 - Review courseleaf language/titles/descriptions for currency
 - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
 - Elective(s)

COEPS DEI objectives and measures (Not discussed)

- All COEPS department DEI materials: [Operationalizing EDI in COEPS](#)
- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
 - Work as a department to complete measurable goals, times, and individual
 - [COMDIS Recruitment and Diversity Initiatives](#)