

COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date: 11/9/2022

Time: 1:00-3:30

Location: RS 2007B

Attendees: Aranda, Swanson, Feggestad, Gilbertson, Busch, Hammer

Approve Minutes (moved and approved 6-aye)

- [Minutes 10 26 2022](#)

Information Items

- [Dept. Calendar](#)
 - Open House
 - Virtual 11/18 5-6
 - Pedro make Lynn only host
 - Cody take attendance
 - In Person 11/19 10-11
 - Cody and Lynn set up posters in morning of 19th
- Searches
 - Clinical Assistant Professor Committee Meeting: November 29th 1:00-2:00
 - Anticipated campus interviews in December
 - Assistant Professor Committee Meeting: Thursday, November 10th 1:30-2:30
 - Pedro re-post to CAPCSD and WSHA with updated deadlines
- Sign up for DEI working groups by 11/19 (link below in agenda)
- HR - Moving all annual performance reviews for non-instructional academic staff and university staff to 6/30 in 2023.
- Course Eval Software (Blue) demonstrations via Webex on Dec 1 & 2 from 12 -1 PM
- Clinic funds: ~ \$740
 - Hold these funds for 2 assessments
 - Hammer will pursue options with library and update if feasible or not

Curriculum

- Graduate Curriculum
 - a minimum grade of B- is required in all COMDIS courses to graduate with a Masters in Communication Sciences and Disorders (moved and approved 6-aye)
 - Hammer submit the courseleaf change for fall 2023 deadline meeting
 - Hammer will draft template language for department graduate syllabi related to assignment completion for competencies, and knowledge and skills
 - Cody bring NPC language from CALIPSO for inclusion on grad syllabi
 - [Clinic Directors Loop Grade Cutoff](#)
 - Feedback for graduate council
 - Grade repeat policy- currently no upper limit to course repeat

