

## COMDIS Department Meeting Minutes

**Date: 1/15/2025**

**Time: 9:00-12:00**

- Note: Time is earlier and extended

**Location: RS 2007B**

**WebEx:** <https://uww.webex.com/uww/j.php?MTID=m746886512b0b99d7b9702a42711c8bdd>

### Attendees:

- **In Person:** Noyes, Busch, Feggestad, Gilbertson, Aranda
- **Remote:** Bernhardt

### COMDIS Info Highlights 1/15/24

- Review before meeting, no dept admin office hours after this meeting, bring questions to meeting

### Action Items

#### Approve Minutes

- [COMDIS Minutes 12\\_4\\_2024](#) (moved and approved, 6- aye)

#### Curriculum

- [Fall 25 schedule](#)
  - 661 Tuesday Pediatric Clinic- TBD (new hire)
  - 782- TBD (new hire)
  - Reserve RS 1040 from 9:00-3:00 on Mon/Tues/Wed
  - Reserve RS 1040 from 8:00-5:30 on Thurs
- Will need information about summer clinic, fall 25 experiential learning opportunities for students during May/April advising
- ASL development online asynchronous offering for second degree students
- Safety measures will be implemented to limit access to lower level of roseman, may required swipe access to building, & meeting clients/students at doors for classes, clinic, office hours

#### Strategic Planning

- [Final COEPS Strategic Plan 2024-2028.docx](#)
- [Student Success Framework](#)
- [Dr. Casey thematic analysis summary](#)
- identify priorities or goals for the Department using the strengths and opportunities to help mitigate the weaknesses and threats
- Annual [Dept Goal Brainstorm](#)
  - Added goals, identified priority goals, wrote objectives for priority goals
  - Provided updates on status of 2024-2025 objectives
- [Draft COMDIS Strategic Plan Aligned with UWW & COEPS](#)
  - Gilbertson will use goals/themes to continue draft

#### Assessment

- Undergraduate
  - [Undergrad Assessment Plan for COMDIS](#)
    - Updated changes to individual courses
  - [Undergraduate Research in COMDIS](#)
    - Updated research teams/topics
- Graduate
  - [Graduate Assessment Plan for COMDIS](#)
    - Updated changes to individual courses
  - [Overall feedback on Portfolio Presentations and Suggested Changes](#)
    - Encouraged folks to implement 2024 suggestions during touch points and to ensure they are using the appropriate rubric
    - Let students know about key assignments in your courses and build in a required 250 wrd or less reflection (describing the assignment, the ASHA/WI teaching standards met, and how it impacted their approach)

#### Committee Updates

- Spring Grad Council: 2:15-3:30 1st Thurs of month
- Spring COEPS Grad Council: 2:30-3:30 3rd Thurs of month, Alumni Event Planning
  - No one is available at this time, Lynn will communicate changes and monitor meeting minutes to stay informed

#### Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved, 6- aye)
- roll call vote to go out of closed session (moved and approved, 6- aye)

Other Items: None