

ADVISING WORKSHEET

Directions: Please fill out this worksheet using the most recent schedule of classes and your remaining requirements. Complete all parts of the table below (course number, name, credits, and **day/time**). Additionally, select alternate courses.

Name _____ Student ID _____

Major _____ **Minor _____

***A minor is required for graduation. If you have not picked a minor, please note "undecided".*

My Assigned Course Enrollment Date and Time (from WINS and also emailed to me)→ _____

Ideal Schedule for Next Semester			
Course Number	Course Name	Credits	Day/Time course is offered
Alternate Potential Courses for Next Semester			

Major Advisor Initial/Date: _____

Final Check Initial/Date: _____

- ☐ Make note of any course recommendations you made for this student moving forward:

- ☐ Make note of any professional development recommendations you made for this student moving forward:

Please check any issues this student should address prior to applying for graduation. Be sure to discuss these with the student:

University, major, or minor GPA not high enough to graduate _____	Needs to apply for graduation _____
Writing Requirement needs to be completed _____	Exit Interview _____

Advisor use ONLY: Personalization of Advising Audit

Section	Line	Course