

Department of Art and Design / Post-Foundations Portfolio Review
General Information

Attention All Students Enrolled in Core Foundation Courses

It is the responsibility of each student enrolled in Core Foundation Courses
to be aware of the information contained in this document.

If you have questions, please ask your current instructional faculty or staff, your advisor, or
If, after thoroughly reading this packet of information, you do not subsequently
contact the Department of Art & Design at 262-472-1324 or via email at
art@uww.edu.

**understand the Post-Foundations Portfolio Review process, please e-mail Professor Max
White (whitem@uww.edu) with your specific questions.**

The Department of Art and Design has implemented the Post-Foundations Portfolio Review to help students who are not meeting the expectations or rigors of the degree track early on. The Foundation Portfolio Review will help the student who is earning lower than a 3.3 grade point average, in Core Foundation Courses, clarify their goals and assess their skills.

The Post-Foundations Portfolio Review provides motivation to do well in Core Foundation Courses from the onset. It also encourages students to engage in their coursework more rigorously after passing the Foundation Portfolio Review, elect to minor in Art and/or to select a new degree path.

The Core Foundation Courses that are included in this review are determined by your declared major and degree track as follows:

If you are a Studio Major seeking a BA, or BFA –Studio, or BSE, your three Core Foundation courses include: ARTSTDIO 102 *Two-Dimensional Design*, ARTSTDIO 103 *Three-Dimensional Design*, and ARTSTDIO 201 *Drawing I*.

If you are a Graphic Design Major seeking a BA Graphics or BFA Graphics emphasis, your three Core Foundation courses include: ARTSTDIO 102 *Two-Dimensional Design*, ARTSTDIO 201 *Drawing I*, and MAGD 210 *Visual Design for Digital Media*.

In the event a student is required to go through the Foundation Portfolio Review,
The Department of Art and Design requires
ALL STUDENTS ENROLLED IN CORE FOUNDATION COURSES to
SAVE ALL CORE FOUNDATION COURSE WORK.

This includes all projects, studies, exercises, files, quizzes, exams, journal work, and ideation materials. Work should be respectfully saved until all core foundation courses are complete.

The Department of Art and Design will track all students' progress in the Core Foundation Courses. If the student's cumulative grade point, *in the three Core Foundation Courses in their degree track*, is below 3.3, they will be sent a Notice of Review via e-mail, requesting that they participate in the Foundation Portfolio Review. Failure to respond to the Notice of Review automatically restricts the student's ability to register for 300 level Art Studio or higher division courses and the student will receive a Degree Track Notice of Probation. They will not be able to progress in the program until the Foundation Portfolio Review is successfully passed.

Students who are participating in the Foundation Portfolio Review may expect the following: • They will receive a formal Notice of Review via e-mail sent to the UWW assigned Email address. It will contain the time, place and expectations for the review, as well as, Foundation Portfolio Review General Information Form, Calendar of Review Process, Student Response Form, and a blank copy of the Foundation Portfolio Evaluation Form.

- The student will present **all of their course work** from **all three of the Core Foundation Courses**, and the **Student Response Form**. Review Rooms to be assigned TBA. Computers provided for digital files.
- Students must Pass Two out of the Three Core Area evaluations. Insufficient work automatically is a Failure in an Area.
- Students install their work, then leave. They are not present during the Faculty Review. Students must pick up their work later that day. See enclosed schedule.
- Students must arrange an alternate to set up and retrieve their works if they are unable to do so on the date and times scheduled.
- After the Review the student will receive a letter, via e-mail, stating the outcome as follows: **Passed the review**. The student has regained the privilege to enroll in 300 level Art Studio or higher division courses and proceed through the program. They should feel encouraged to work hard to meet the rigors of the program. Congratulations will be extended.

Failed the Review. If the student fails the review, they will not be able to register for 300 level Art Studio or higher division courses in the following semester.

In a meeting with Faculty, students may be encouraged to consider an Art minor, and/or to set up an appointment with the Academic Advising & Exploration Center advising@uww.edu to select a new program of study. The student may be offered the opportunity to file an Appeal for reconsideration by the Foundation Review Committee. This does not change the Review decision, but may provide options as discussed with faculty.

Students notified of a Failed outcome of the Foundation Portfolio Review, are required to meet with the Review Faculty to discuss the review results, and to view the Committee's Evaluation Form. The document may not leave the office and the student must sign the form after viewing. Students who Pass are not required to meet with faculty.

The Post-Foundations Portfolio Review Schedule occurs once each semester.

If you have questions about the process of the Post-Foundations Portfolio Review, please contact Post Foundation Review Coordinator Professor Max White, at whitem@uww.edu.