



Minutes: September 22, 2021 (12:30-1:45)

Approved 10/13/2021

Present: Jessica Berge, Cody Busch, Susan Chandler, Ciera Edwards, Patricia Fragola, Michael Gorman, Christine Hoover, Brenda Johansen, Becky Jones, Rick Pues, Huckleberry Rahr, David Reinhart, JP Villavicencio, Jessica Walz, Abbie Windsor

Excused: Nina Mallory, Terry Tumbarello

Priority Business	<ul style="list-style-type: none"> • Call the Meeting to Order at 12:32 p.m. by Vice Chair Hoover • Review/Approval of September 8, 2021 Minutes. Motion Huckleberry Rahr. Second Patty Fragola. No discussion, passed unanimously.
Chair's Report (presented by Christine Hoover, prepared by Terry Tumbarello)	<ul style="list-style-type: none"> • Thank you to Christine, for giving my report. I am very sorry to miss this meeting. • Thank you to Sarah Harvey for agreeing to be our rep on the search committee for the Dean of College of Integrated Studies. (update from previously noted Kristen Fillhouer in published agenda) • Thank you to Jessica Walz for agreeing to serve as our rep on the Title IX Advisory Committee. • Thank you to Brenda for agreeing to rep us on a small workgroup with governance leaders to work on upward evaluations. • Terry will be working with a similar group on streamlining FMLA – please send concerns/ideas to him! • First Strategic Enrollment Planning meeting so far. David Reinhart is representing ASA (See committee reports section for report from David) • I will be attending the shared governance leadership system meeting this Friday. • We continue to make headway on the TTC project, thank you for those of you that attended the town hall last week. We are getting closer to finalizing the appeal process for titles. We expect salary ranges to be released sometime in November. • Strategic Planning & Budget Committee Meeting update: Terry and Christine attended meeting. Most of first meeting spent discussing plan for proceeding through the year, especially HLC process and next strategic plan (we are in the final year of current strategic plan- also wrapping up reports and moving to next 5-year plan). Terry plans to have more robust report soon. • Joint letter from Governance Leaders: a copy was sent to assembly members earlier today (related to UW Chancellor search process). (see Appendix A: Letter from Shared Governance Leaders to Board of Regents Re: Chancellor Search) This letter was transmitted to the Board of Regents on 9/16/2021. • Terry have received a fair amount of questions about the purple book (and even some violet ones 😊) Working with HR, and Provost office to definitively identify whose responsibility is who's in this process and to



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	<p>ensure we have up to date forms on our website. (will be discussed today in cabinet meeting by Christine as well).</p> <ul style="list-style-type: none"> • This Friday (9/24/21)- will be a listening session about UW System President search- 10 to 10:50 in Hyland 2203 or WebEx. All academic staff encouraged to attend at that time. Search committee members will meet to provide community members an opportunity to share priorities and desired qualities and characteristics. If you have any questions you'd like to be asked, send on to Christine (or with any feedback or thoughts). • Don't forget to check in with Terry on Monday's from 4 to 5 if you have any questions, concerns, or ideas. (link is in footer of www.uww.edu/asa) • If you are representing ASA on a campus wide committee and have an update to give any given week, please email Terry requesting to be placed on the agenda for that week. (Or send written update to Brenda) • Police Advisory Council, need a rep. If interested please email Terry by noon on Friday (9/24/21). The first virtual meeting is scheduled for 10/14/21 from 1pm-2pm. • University Center Advisory Board, need a rep. If interested please email Terry by noon on Friday (9/24/21). (Planned meetings: 10/8/21, 10-11:30 am; 12/3/21, 10-11:30 am)
<p>Vice-Chair's Report (Christine Hoover)</p>	<ul style="list-style-type: none"> • Committee Process <ul style="list-style-type: none"> ○ Thank you to..... 2021-2022 ASA Committee Chairs: <ul style="list-style-type: none"> ▪ Awards - Annie LaValley ▪ Elections and Balloting – JP Villavicencio ▪ Outreach (Vice-Chair) – Christine Hoover ▪ Professional Development – elected from committee members ▪ Promotions – Susan Chandler ▪ Review – as needed (members appointed by Chair and Chancellor) ▪ Title Appeals – as needed (members appointed by Chair and approved by assembly) ▪ Titling – Patty Fragola and Terry Tumbarello ▪ Ad Hoc: By-Laws – Christine Hoover ▪ Ad Hoc: Personnel Rules – Patty Fragola • Committee Chairs submit written updates to Brenda to be included in meeting minutes. • Standing Committees currently on hold: Economic Issues, Government Relations, Rewards & Outreach • <i>Part of the bylaws committee work this year will be to refresh/update committees</i> • Next step is to finalize committees based on IAS/NIAS requirements now that chairs have been set. • Emails will be sent out to committees tomorrow (Sept. 22nd) • Committee members still needed: <ul style="list-style-type: none"> ○ Awards Committee – 2 IAS and Promotions – 1 IAS



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	<ul style="list-style-type: none"> • Everyone who noted “I am interested in getting involved but am not sure which committee – please contact me!” have been emailed. • We currently have 26 unique academic staff serving on ASA committees with several folks serving on multiple committees!
<p>Communications Director’s Report (Brenda Johansen)</p>	<ul style="list-style-type: none"> • Introduce and welcome Nathan McGovern (Liaison to ASA from Faculty Senate)
<p>Faculty Senate Liaison’s Report (Sue Chandler)</p>	<ul style="list-style-type: none"> • Faculty Senate reviewed a draft of the shared governance letter sent to Regents regarding the Chancellor Search and Screen process. • The Provost noted that letters of non-compliance were sent out to students who have not complied with UW-W COVID protocols. He anticipates, due to the strongly worded letter, more students will follow the rules going forward. • The Chancellor has approved more budget allocation for student employment in order to help recruit and retain students.
<p>Academic Staff Committee Reports</p>	<ul style="list-style-type: none"> • Strategic Enrollment Management Plan (David Reinhart) <ul style="list-style-type: none"> ○ First meeting completed, led by Matt Aschenbrenner, includes 23 members ○ A number of subcommittee workgroups were created: <ul style="list-style-type: none"> ▪ Possible Action Plans ▪ Expanding Online undergraduate programs, including remote synchronous classes ▪ Expansion of Pathway for Success Program ▪ Explore the use of Chat Bots ▪ Increase Scholarships: Children’s Center, Legacy, need-based ▪ Expand 4-year programs to the Rock Campus ▪ Advising – Professional Advising Model – professional advisors for each college ▪ Learning Community replacement ▪ Additional support for Latinx students across campus ▪ Review of Holds and barriers preventing registration ▪ More 2nd 8-week classes for student success, including other various models ▪ Institutional Loan Program/Payment Plans ▪ International Student Recruitment Plan ▪ Re-recruiting Current/Stopped Out Students ▪ Increase the number of graduate programs • Instructional Promotions (Sue Chandler) <ul style="list-style-type: none"> ○ There are three areas this committee will address: <ul style="list-style-type: none"> ▪ to update the promotion requirements and process ▪ review of the promotion packets



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	<ul style="list-style-type: none">▪ follow-up on how granting of the promotion got processed and implemented○ Action Items<ul style="list-style-type: none">▪ Establish the working committee▪ Consult on TTC implementation process to maintain compliance and coordination• University Program Array Review Committee (Christine Hoover)<ul style="list-style-type: none">○ https://www.uww.edu/university-committees/uparc○ Role of Committee is to create the Campus Academic Plan (scheduled to meet every two weeks)○ Provost has charged committee with completing by Spring 2022○ CPARCS (College) plans need to be reviewed and updated as appropriate (including Rock) with urgency○ Next meeting of UPARC will establish timeline/process, CPARC engagement, and governance communication
Other Business	<ul style="list-style-type: none">• A draft resolution of congratulations on Dean Fox's appointment will be presented for review at the next meeting.
	Meeting adjourned at 1:13 p.m.