



Minutes: February 5, 2025 (12:30-1:45)

The Academic Staff Assembly is an elected body that represents UW-Whitewater academic staff, including our instructional academic staff members. The Assembly has primary responsibility for formulation and review of relevant policies and procedures and shall be represented in the development of all policies and procedures concerning academic staff members, including academic staff personnel matters.

Membership Attendance		Absent (A), In-Person (IP), Virtual (V), Non-voting (NV)			
V	Jessica Berge	V	Nicholas French <i>(teaching class)</i>	IP	Kirsten Mortimer
A	Maddilon Brus <i>(teaching class)</i>	A	Dana Gordon <i>(leave)</i>	IP	Becky Mueller
A	Heather Conte <i>(teaching class)</i>	V	Michael Gorman (NV)	V	David Reinhart
V	Tristan Coughlin	IP	Christine Hoover	IP	Brian Schanen
A	Ciera Edwards	A	Becky Jones (NV)	IP	Jon Spike
V	Tatiana Fadeeva	V	Nadine Kriska	IP	Abbie Windsor

Also in attendance (V): Kai Instefjord, Pamela Warren, Kari Pahl, Michael Wessely

**Key Topics and Motions:**

- Discussion on Executive Order related to financial aid and grants
- Campus Climate survey
- Resolution: Starin Road (Input for Consideration)

Meeting called to order at 12:30 p.m. by Vice-Chair Michael Gorman.

Minutes for the 01.22.2025 tabled as they were erroneously omitted from the agenda even though posted on the website.

**Discussion Item:**

**Executive Orders**

- Discussion Points: Impact on grants that are an act of Congress to award; National Science Foundation shut down payments - no federal proposals are being reviewed by committees; right now ORSP is progressing as usual; Gabby (Chief of Staff and handles legislative relations already) is the UW-W system designee to the system working group/steering committee on executive orders
- **Action Item:** suggest perhaps chancellor/Gabby needs to update academic staff to acknowledge/address any concerns (especially those on campus in positions wholly or partially funded by grants)

**Campus Climate survey (discussed at Cabinet day before this meeting)**

- Discussion Points: results are going to be run through IRAP before being released; a summary of the summary is what will be released to remove possibility of identification of people; will be released by the end of the week; ASA has seen much more details than the public released (this is confidential and should not be shared); chancellor’s goal is for this to be a discussion starting point and not action items as there are a lot of actions already (can use the s the survey results to improve the things we’re already doing to make them more effective?) so there will not be any committees coming from the results other than those already in place unless we identify a need to propose effort is needed



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**Suggestions/Action Items:**

- **Need to put 2026-2027 academic calendar (Heather Chermak) on next agenda for review**

**Action Item:**

**Resolution on Starin Road (Input for Consideration):**

Discussion Points: presents concerns academic staff assembly has had over the studies on the Starin road closure; concerns about Main Street; discussion with city includes improved signage, more additional speed controls (they had wanted speed bumps, but that got mixed because of the issues it was going have for snow removal and emergency vehicles); all way stops implemented has been good step to slow traffic;

Point of Order: Hoover – need motion to move to the floor

**Motion: Mortimer; Seconded: Hoover**

**Correction: University Staff Council corrected (amendment by Mortimer)**

**Mortimer calls the question**

**Passes: 11-0-1**

**Action: Gorman will forward resolution**

Discussion: do we want to invite Brenda Jones and/or WSG to discuss their viewpoints and roles; by June, many AS and faculty are not on campus and it could be in front of public works again and then in front of council. (consensus is no invites right now until something new develops as the resolution addresses ASA perspective)

**Chair Report:**

- **Ingeniux update:** Confirming access and approvers

**Vice-Chair Report:**

- **ATP:** draft schedule of training has been released; cutoff dates should be coming soon; very few on-campus/in-person training but there will be another open house showing workday in mid-February
- **ASA Open House:** open house before elections for potential new members **March 4 from 11:00 A.M. to 1pm in UC259**
- **USC:** meets day after this meeting

**Past Chair Report:** non

**Faculty Senate Liaison Report:** no meeting yet this year

- **IT SURVEY: If you haven't yet completed the IT Qualtrics survey please do!**

**University Committee Reports**

- **Chancellor's Committee on LGBTQ+ Inclusive Excellence: Jon Spike**
  - The results of the climate survey for LGBTQ+ students is concerning and the committee is discussing it. Looking to get Safe Zone trainings relaunched. If your colleges, divisions, or programs are looking for programming for fall 2025, let the committee know.
- **Vice Chancellor for Student Affairs: Mortimer**
  - three finalists and the website has been updated, so we look forward to everyone participating in the Open forums.
- **Center for Global Education: Mueller**



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- Committee has received its charge and will begin reviewing candidates
- **Chancellor's Committee on Mental Health**
  - Sent questions to the Chancellor in December:
    - Do they wish to have a repository for mental health work and activities on campus?
    - Is there interest in working with university marketing and communications around an ongoing strategic campaign related to student mental health and campus resources?
    - is there interest in development of a short term leave policy for students?
  - Committee is awaiting a response before moving forward
  - May shrink the committee to be more of a steering committee moving forward
- **Chancellor's Committee on Student Success**
  - Have reviewed data from fall for one-stop: 238 unique student users, vast majority 90 % are in person.; op three reasons for the visit, financial aid drop in, success coaching appointment and financial literacy appointment; can break down data by college or advisor; Student Success Conference week from Friday
  - Mortimer would be interested in getting more data from the help desk perspective to know if more resources are needed

#### **Constituency Reports**

- Mueller: Carl Fox is retiring – announced yesterday – ASAP but no specific date yet
- Mueller/Mortimer: A number of audit review compliance going on right now and the process has been really organized
- Mortimer: Increased volume of student calls to financial aid following announcement related to stopping of federal funding
- Mueller: ORSP moving to Roseman
- Hoover/Berge: CoBE now a member of EFMD - European Foundation for management development and will be seeking accreditation (Berge confirms Katie Casey is aware) – membership effective immediately (1 of 27 in US)
- Windsor: We are moving away from the AAR and moving to a degree audit (Stellic), which is actually manageable and works with the curriculum that we have as an institution. It will go into effect starting in May for all students. Anyone graduating in May will still be on the AARR, but we are not updating the AAR. Students can incorporate a planner, and facilitate those courses right on in there.

#### **Discussion:**

**Scheduling Conflict with three IAS this semester:** what to do about ASA elected members teaching during meeting time; perhaps need to reach out to Deans/Chairs to remind meeting time so classes aren't scheduled; bylaws allow for two absences for the year

**The meeting was adjourned at 1:45 p.m.**

**Minutes respectfully submitted by Communications Director Christine Hoover**