



Agenda: October 12 2022 (12:30-1:45)

The Academic Staff Assembly is an elected body that represents UW-Whitewater instructional and non-instructional academic staff. The Assembly has primary responsibility for formulation and review of relevant policies and procedures and shall be represented in the development of all policies and procedures concerning academic staff members, including academic staff personnel matters.

Priority Business	<ul style="list-style-type: none"> • Call the Meeting to Order • Proposed Consent Item: Review/Approval of (previous meeting date) Minutes
Actionable Items	<ul style="list-style-type: none"> • IAS Promotions Resolution 20221012.01
Discussion Items	<ul style="list-style-type: none"> • Discussion: Constituencies – how do we best represent our constituencies? • Discussion: Are there any guests you want to invite to future meetings?
Chair’s Report	<ul style="list-style-type: none"> • Resolution Update: Emeriti Status https://www.uww.edu/asa/get-recognized/emeriti-status <ul style="list-style-type: none"> ○ Approved by Chancellor 10/3/2022 – nominations open ○ Emeriti Resolutions Template – Included as Meeting Document ○ Master List of Approved Resolutions • Joint Shared Governance Work Groups: <ul style="list-style-type: none"> ○ Campus Presence & Ongoing Remote Work (ASA Priority: Telecommuting) - address the inconsistencies in the telecommuting policy and set standards for remote work - Tatiana Fadeeva, JP Villacencio, Brenda Johansen ○ Committee for the Ongoing Review of Compensation (CORC) (ASA Priority: Pay Progression/Equity) - address the TC portion of the TTC project and set a plan for review of compensation for this campus - Becky Jones, Tatiana Fadeeva, Terry Tumbarello ○ Shared Governance Resolution Process – 10/25/2022 meeting with Chancellor’s Chief of Staff to discuss - There is a concern from all three governance leaders about the process for submitting and receiving a response to approved resolutions from the Chancellor – Christine Hoover ○ Guiding Principles for Campus Search Committees - There does not always appear to be consistency in which searches include representatives from shared governance and the announcement of search committees – Michael Gorman, Christine Hoover ○ Course Evaluations – first step is to explore a common question set for course evaluations – 3 IAS requested from Provost Office Mike Gorman – Integrated Studies Christine Hoover - CoBE David Reinhart – Letters & Sciences ○ Reorganization of Campus level Committees https://www.uww.edu/university-committees/#AdministrativeCommittees – lists are outdated and not organized well- We have also recommended a reorganization of the university committees website as well as requested guidelines as to which committees require ASA representatives and/or should fall under each shared governance group – Brenda Johansen • University Staff Council (USC) Liaison to ASA (Jacqui Palcic)
Vice-Chair’s Report	<ul style="list-style-type: none"> • Update on ASA Committees • Whitewater Student Government (WSG) Liaison Update
Communications Director’s Report	<ul style="list-style-type: none"> • Recent updates to website
Faculty Senate Liaison’s Report	<ul style="list-style-type: none"> • Faculty Senate Meeting: October 11 <ul style="list-style-type: none"> ○ (https://www.uww.edu/facsenate/meeting-information/meeting-dates) • Faculty Senate Liaison to ASA (Nathan McGovern)
Past Chair Report	<ul style="list-style-type: none"> •



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<p>Academic Staff Committee Reports</p>	<ul style="list-style-type: none"> ● Elections & Balloting: Committee Chair – David Reinhart ● Outreach: Committee Chair – David Reinhart ● Professional Development – not active for 2022-23 ● Promotions: Committee Chair – Jessica Walz ● Awards & Recognition: Committee Chair – Annie LaValley ● Governing Documents: Committee Chair – Terry Tumbarello ● 2022-23 Ad Hoc: AS Promotions - Committee Chair – Terry Tumbarello ● 2022-23 Ad Hoc: New AS Onboarding - Committee Chair – Terry Tumbarello
<p>University Committee Reports</p>	<ul style="list-style-type: none"> ● ELARC (Essential Learning & Assessment Review Committee): Becky Mueller ● Mental Health Task Force (JED): Becca Harris ● Strategic Planning and Budgeting Committee (SPBC): Terry Tumbarello (AS) and Christine Hoover (IAS) ● Title IX: Jessica Walz ● University Center Board – Ciera Edwards and Brenda Johansen ● University Program Array Review Committee (UPARC): Christine Hoover (IAS) <ul style="list-style-type: none"> ○ <i>Report: Draft of UPARC Five-Year Academic Program Array Plan sent out to ASA for comments as google doc to collect feedback to report back to UPARC at 10.11.2022 committee meeting. Final version will be presented at All-Faculty Meeting on October 18, 2022.</i> ● University Technology Committee: Patty Fragola <ul style="list-style-type: none"> ○ Connect IT newsletter was sent out (9/28). That included pretty much all of what was covered in the meeting. ○ Patty would like to call attention to the LTC’s Online Self-Paced Blending Teaching training (https://blogs.uww.edu/instructional/2022/09/12/self-paced-online-and-blended-teaching-institute-obtained-now-available-for-fall-2022/). ● CAMPUS SEARCH COMMITTEES: <ul style="list-style-type: none"> ○ Chancellor Search Committee: Ciera Edwards ○ Chief Human Resource Officer: Terry Tumbarello ○ CoBE Dean Search Update: 15 candidates have met minimum qualifications – moving forward with selecting candidates for webex interviews (may be all 15 candidates) and then determine 3-5 to bring to campus; goal to have campus interviews completed before Thanksgiving
<p>ASA Constituency Reports</p>	<ul style="list-style-type: none"> ● Division of Academic Affairs ● Division of Equity, Diversity and Inclusion ● Division of Student Affairs ● College of Arts & Communication ● College of Business & Economics ● College of Education and Professional Studies ● College of Integrated Studies ● College of Letters & Sciences



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Other Business	<ul style="list-style-type: none"> • Open Floor • Meeting Adjournment
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2022-2023 ASA PRIORITIES

PAY PROGRESSION/EQUITY Priority: To address AS who are not at the minimum pay range, make sure no AS are below the minimum pay, and address pay inversion for academic staff being paid less than new hires.

CONTRACTS (timing and length of contracts) Priority: To address the inconsistency of contract timeliness for notification and renewal per the personnel rules, eliminate contracts for full-time staff with length less than one year (semester-by-semester contracts, and explore contract duration longer than one academic year.

TUITION REIMBURSEMENT Priority: To develop a plan to reinstate off-campus tuition reimbursement.

ONBOARDING Priority: To develop a formalized onboarding process for all Academic Staff.

PROMOTIONS Priority: To finalize updates to the promotions process for IAS initiated over the summer and continue working toward a clear promotions process for all AS and to communicate about the process to constituencies.

TELECOMMUTING POLICY Priority: To address the issues surrounding the current policy so it is actually a policy.

SHARED GOVERNANCE COLLABORATION Priority: To continue to foster the shared governance collaboration between Faculty Senate, WSG, and University Staff Council to demonstrate a strong shared governance presence at UWW.

OUTREACH Priority: To continue communication to all AS especially through constituencies, to educate university community to stop using "non-instructional" term, and to welcome new academic staff to campus.

EMERITI STATUS Priority: To finalize nomination process for emeriti status and then identify those who qualify for emeriti status for possible nomination.