

**University of Wisconsin System School Library Education  
Collaborative**

**An Articulation Agreement between the  
University of Wisconsin – Whitewater  
and the  
University of Wisconsin Oshkosh**

The University of Wisconsin-Whitewater and the University of Wisconsin Oshkosh are committed to the University of Wisconsin System School Library Education Collaborative (UWSSLEC) and other forms of collaboration that will enhance the access of students around the state to course work for licensure as school library media specialists in Wisconsin and to graduate programs with an emphasis in library and information technology. This articulation agreement provides for a distance education program wherein students may (a) obtain the Wisconsin license for a library media specialist, either as a library media specialist license added to an existing teaching license or as an initial library media specialist teaching license, and/or (b) take course work toward a graduate degree with an emphasis in library and information technology at any of the collaborating institutions.

**Specific Conditions and Responsibilities**

1. Students will apply for admission to UWSSLEC prior to registration for their first class through the collaborative. UW-Whitewater's Educational Foundations Department will serve as the coordinating office and will maintain a central database of students. Admission to UWSSLEC does not guarantee acceptance into a graduate program at any of the campuses.
2. Students will choose one of the campuses as a "home institution" where they will apply. If they are admitted they will register as an undergraduate or graduate "special" student if they are seeking just licensure or apply to the graduate program if they are seeking a master's degree.
3. Each home institution has unique requirements for their graduate degrees. The degree requirements for each campus are available on the campus's website. Each campus also has unique education requirements for initial library media specialist licensure by post-baccalaureate students. The initial licensure requirements for each campus are available on the campus's website.

4. Participating institutions will adopt a "home institution" registration model. Each will designate courses in relevant licensure and degree programs for which there is a UWSSLEC match. The matching course from the UWSSLEC will be accepted for the designated equivalent course in each program. In this way, students will not have to transfer UWSSLEC courses across institutions.
5. Delivery of additional courses required for any degree or initial licensure is the responsibility of each institution. If a student chooses to change home institutions for the purpose of a degree during the program, he or she must apply to the new institution's graduate school, or as a special student full credentials for post-baccalaureate students seeking initial licensure, and abide by the requirements of that institution. Each institution has policies governing transfer of credit as well as a minimum number of credits that must be taken in residence to earn the credentials or degree awarded by the institution and students must abide by those policies.
6. Each institution retains the right to determine if courses taken outside the UWSSLEC are acceptable for licensure and/or a graduate degree.
7. Each participating institution will commit to teaching at least one course in the distance education program during the established rotation of courses. These assignments will be reviewed regularly by program faculty. Responsibilities for courses in the rotation will be finalized by the earliest date required by any of the campuses.
8. Participating faculty and participating institutions agree to provide twelve months' notice of intent to withdraw from the program in writing.
9. Changes in teaching assignments in UWSSLEC must be agreed to by all parties, with UWSSLEC program faculty meeting to resolve problems.
10. The UWSSLEC courses will have the following characteristics:
  - Content based on the competencies, course outlines and assessments agreed to by the UWSSLEC faculty.
  - Delivered in a format composed of short, intensive on-campus residencies combined with web-based instruction using a common web-delivery package provided by UW System, with the exact format to be determined by the course instructor.
  - Taught by permanent faculty members at each institution as part of load, unless a substitution is agreed to by all parties.

- Registration restricted to those students listed in the UWSSLEC database, with enrollment limited to 20. Over-enrollment is at the discretion of the faculty member teaching the course, with a maximum of 24.
  - UWSLEC courses will be listed at each participating institution either as an additional section of an already approved course, a special or current topics class, or an independent study.
  - The semester schedule, grading systems and appeals, and deadline(s) for submitting grades will be consistent with the policies at the institution delivering the course.
  - The institution delivering the course will be responsible for textbooks and library and computing resources other than those clearly and specifically negotiated by the Collaborative as a group.
11. Students will pay tuition at their home institutions for each course. The segregated fee will be waived for the UWSSLEC delivered courses.
  12. UW-Whitewater and UW Oshkosh agree to charge a common special distance fee for this program effective with the Fall 2000 term. The special fees will be deposited in an account at UW-Whitewater and will be used to cover the following program costs: course development, transmission costs, site support, distance education materials, license or vendor fees, and the cost of replacing a faculty member for one course for Fall and Spring semesters, so that a faculty member can serve as Program Coordinator.
  13. Each semester, each participating institution will transmit the course lists for each of the UWSSLEC courses to the designated person in Continuing Education at UW-Whitewater. In turn, this person will provide a detailed summary of enrollment, and student credit hours in all UWSSLEC courses to each campus.
  14. Each institution is responsible for conducting its own student evaluations of courses. The UWSSLEC faculty may choose to develop and implement their own evaluation to maintain consistency across the program.
  15. The delivering institution will invoice the other campuses for tuition for the students from those campuses. The registrar and business office at each campus will set up a procedure for this transfer.
  16. The University of Wisconsin Madison may participate in the collaborative as an affiliate, without financial or administrative responsibilities. Faculty from UW Madison may teach UWSSLEC courses through UW Whitewater or UW Oshkosh. Students from UW Madison may take UWSSLEC courses through the delivering institution.
  17. The UWSSLEC will be governed by a committee consisting of all faculty teaching in

the program, who will meet at least twice a year. The Program Coordinator will handle the daily functions such as convening meetings, organizing publicity and the ongoing work of the program, supervising the database, resolving operational problems during a course, responding to initial student inquiries, and controlling expenditures of the special distance education fees fund.

This articulation agreement represents an understanding between the University of Wisconsin Oshkosh, and the University of Wisconsin-Whitewater. This agreement should be reviewed by the faculty every three years and will automatically roll forward unless changes, additions or deletions are agreed upon by all parties.

*John D. Chenoweth*

09/15/2023

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Provost, UW-Whitewater

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Date

*Ed Mat*

9-14-23

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Provost, UW Oshkosh

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Date