



**BLACKHAWK  
TECHNICAL COLLEGE**

Blackhawk Technical College  
Liberal Arts Transfer Program



University of Wisconsin  
**Whitewater**

University of Wisconsin-Whitewater  
Bachelor of Arts or Bachelor of Science

University of Wisconsin (UW)-Whitewater  
And  
Blackhawk Technical College  
Memorandum of Understanding Transfer Agreement

**Effective Date:** (09/24)

**Next Review Date:** (09/26)

New Agreement

Revised Agreement

**Agreement Description and Rationale**

This agreement establishes a cooperative relationship between the University of Wisconsin-Whitewater (UW-W) and Blackhawk Technical College (BTC). This agreement is effective for students who earn the Associate of Arts (AA) or Associate of Science (AS) degree within the Liberal Arts Transfer Program at Blackhawk Technical College, who plan to transfer to UW-Whitewater to complete a Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) degree. This agreement will assist both schools to better serve the educational needs of transfer students.

**Purpose of Agreement**

1. This agreement provides guaranteed admission to UW-Whitewater for students who participate in the Liberal Arts Transfer Program at Blackhawk Technical College, who earn an Associate of Arts or Associate of Science degree, and who meet the following requirements:
  - a. Complete an Associate of Arts (AA) or Associate of Science (AS) degree at Blackhawk Technical College.
  - b. Earn a grade point average of 2.0 or better (on a 4.0 scale), according to UW-W repeat policy.
  - c. Have applied to and are successfully admitted into UWW.
    - i. **Admission to UW-Whitewater under this agreement does not guarantee admission to any specific academic major or program.**
  - d. Have been admitted into the College Program.
    - i. Some UW-Whitewater programs require higher grade point averages for admission. Additional information regarding GPA requirements for specific programs can be found in the Undergraduate Catalog or by contacting the UW-Whitewater Admissions Office.
  - e. Complete the requirements of this agreement within five academic years from the time of enrollment in the Liberal Arts Transfer Program at Blackhawk Technical College.

UW-Whitewater/Blackhawk Technical College  
Baccalaureate Degrees/Liberal Arts Transfer

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### Transfer Credit

1. An Associate of Arts (AA) or Associate of Science (AS) degree from Blackhawk Technical College will be considered to have fulfilled all of UW-Whitewater's general education requirements with the exception of the U.S. Racial/Ethnic Diversity requirement. Courses that fulfill the AA, AS, and U.S. Racial/Ethnic Diversity requirements at Blackhawk Technical College will be outlined in the corresponding **Appendix**.
  - a. Although the Associate of Arts (AA) or Associate of Science (AS) degrees satisfy all General Education requirements, there may be additional courses required to meet degree and/or major/minor requirements.
    - i. College of Arts and Communication
    - ii. College of Business and Economics
    - iii. College of Education and Professional Studies
    - iv. College of Letters and Sciences
2. UW-Whitewater will accept a maximum of 72 credits from a two-year institution.
  - a. *The Universities of Wisconsin Institutions Undergraduate Transfer Policy (June 2011) states that students may generally transfer up to 72 semester credits earned at non-baccalaureate institutions. UW institutions may accept additional credits toward the degree where appropriate. This does not alter policies concerning credits to be earned in residence at an institution.*
3. Students must meet the residency requirement of a minimum of 30 credits earned at UW-Whitewater to qualify for an undergraduate degree. At least 15 of these 30 credits must be taken at UW-Whitewater immediately prior to graduation. A minimum of 25% of the major course credits and 25% of the minor course credits must be completed at UW-Whitewater.
4. Degree must be posted on official transcript to receive credits from the agreement.

### Additional Considerations

1. Blackhawk Technical College Liberal Arts Transfer Program advisors, in collaboration with UW-Whitewater staff and faculty, will develop transfer planning guides. Blackhawk Technical College will provide this information to students through various means.
2. Admission to UW-Whitewater does not guarantee admission to any specific academic major or program. Some academic majors have additional requirements for admission (e.g., auditions are required for entry into the Music programs). Students must meet the specified GPA requirements for their intended major at the time of admission to UW-Whitewater.



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## **Implementation**

### *Blackhawk Technical College Liberal Arts Transfer Program Role*

1. Ensure all collaborative program documentation is accurate and up-to-date and appropriate approvals have been obtained from the Wisconsin Technical College System Office.
2. Ensure faculty teaching general education courses meet the qualification requirements of the Higher Learning Commission.
3. Collect a release of information from the student and share with UWW.
4. Schedule at least one Coordination Team meeting annually between the institutions to address any transition or transfer issues or concerns.
5. With UW-Whitewater, develop promotional/educational materials.
6. Provide information to eligible students about this Transfer Agreement.
7. Provide advising to students interested in this Transfer Agreement.
8. Work with UW-Whitewater staff and faculty to develop transfer planning guides and to ensure that all advisors working with students are providing consistent and up-to-date information.
9. Provide transfer planning guides to students through various means.

### *UW-Whitewater Roles*

1. Participate in the annual Coordination Team meeting as scheduled by Blackhawk.
2. With Blackhawk Technical College, develop promotional/educational materials.
3. Provide advising to students interested in this Transfer Agreement.
4. Work with Blackhawk Technical College to develop advising materials and to ensure that students get accurate information.
5. Work with Blackhawk Technical College staff and faculty to develop transfer planning guides and to ensure that all advisors working with Transfer Agreement students are provided consistent and up-to-date information.

This agreement will be effective beginning with the 2024-2025 UW-Whitewater Catalog and reviewed every 2 years to be updated or extended at that time. Consideration may be given to changes in specific items at any time during the partnership of the two institutions. If either party fails to follow the terms and conditions of the agreement as set forth in this document, the other party has the right to terminate this agreement with written notice. Either party may terminate this agreement with a 30-day written notice. It is agreed that, if terminated, both institutions will honor the agreement until all students who have been granted admission to UW-Whitewater are given the opportunity to complete their transfer in a timely manner.



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SIGNATURES

<b>Blackhawk Technical College</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Dean, School of Liberal Arts and Sciences	Tiffany Garrison		5/2/24
Executive Vice President of Academic Affairs	Dr. Karen Schmitt		5/2/24
<b>University of Wisconsin-Whitewater</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Director of Admissions	Jeremy Smith		5/6/24
Provost	Dr. John Chenoweth		



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## Guaranteed Transfer Agreement

### Guaranteed Admission Program Participation Form

The goal of the Guaranteed Admission Program is to create a seamless and successful transition for transfer students intending to complete their baccalaureate degree at University of Wisconsin - Whitewater.

#### General Guidelines

Students indicate their intention to participate in the program by filling out this form at least a semester before intending to transfer to UW-Whitewater. Guaranteed admission students are subject to the same admission and degree requirements, as well as the same academic policies governing all other UW-Whitewater students and other students at their current institutions.

#### Instructions

Step 1: Meet with your advisor at Blackhawk Technical College to verify eligibility to apply.

Step 2: Complete the application for admission to University of Wisconsin - Whitewater (<https://apply.wisconsin.edu>) one semester prior to transfer. Submit official transcripts from all colleges or universities, your final high school transcript or GED by the priority deadline. The priority deadline for the fall semester is July 1 and December 1 for the spring semester.

Step 3: Complete and submit the electronic form [here](#).