

For Procurement Use Only

| | |
|-------------------------|--|
| Purchase Order # | |
| Category | |
| Reference | |

**UW-Whitewater
Purchase Requisition OVER \$5,000.00
Tax Exempt No. ES40706**

Date:

Deliver to:

Vendor:

Dept:

Name:

Building, Room:

Attn:

Address:

City, State, Zip:

Phone:

Delivery Contact:

Fax:

Name:

E-mail:

Phone:

Requestor:

Bill to:

Name:

Phone:

Accounting Information:

| Fund | Program | Organization | Project | Account | Amount | Authorized Signature |
|-------------|----------------|---------------------|----------------|----------------|---------------|-----------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Total:

Invoice Terms

Shipping Charges:

Items to Order:

| Qty | Unit | Catalog Number & Item Description | Unit Price | Ext Total |
|------------|-------------|--|-------------------|------------------|
| | | | | |
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| | | | | |

Total:

Comments / Instructions: