

# UW Whitewater Police



## Prescription Drug Take Back Policy

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Special Instructions:			
Approved By: Chief Kiederlen	Effective Date: 5/24/2016	Revised Date: 10/11/2022	Revision number: 1

### I. Purpose

The purpose of this General Order is to set forth policy and procedure for UW-Whitewater Police Department (UWWPD) regarding the disposal of unwanted and unused medication by the public.

### II. Policy

Prescription drug abuse is an increasing threat in our population. This policy will assist in reducing access to and safely disposing of unwanted or expired medication. It is the policy of UWWPD to accept for disposal all medication listed on the medication take back receptacles.

### III. Procedure

- A. Only private individuals may use the Prescription Drug Take-Back Program. UWWPD does not accept prescription drugs from commercial entities for destruction.
- B. Unwanted, unused, and expired medication and/or prescription medication brought in by the public will be deposited in the prescription drug collection receptacles located in the lower lobby of UWWPD and the 24-hour lobby of the University Center, by the Credit Union.
- C. The person turning in the medication may remain anonymous.
- D. The collection receptacles are metal containers, with a one-way deposit area and a lockable side.
  - 1. They are securely attached to the floor and are located in plain view in the lobby and secured with a lock.
  - 2. They are clearly marked as medication disposal and have the UWWPD logo on them.
  - 3. They list what is acceptable and unacceptable to place inside the containers.
  - 4. They are monitored by a surveillance camera to deter vandalism or other illegal activity.
- E. Campus Service Officers (CSO) will inspect each collection receptacle on each evening patrol shift and report any damage or suspicious activity to the patrol officer.
- F. Police Personnel Responsibilities
  - 1. A designated officer and another officer of their choosing will empty the collection receptacles of all materials on a regular basis. There must be at least 2 officers whenever the drug collection units are opened/ unlocked.

# UW Whitewater Police

2. The designated officers will collect the contents and will document the amount and approximate weight of the items in the container.
  - a. Items deemed “acceptable” and “unacceptable” will be packaged separately with the appropriate description used.
  - b. Any illegal drugs that may be disposed of in the collection receptacles will be handled as “found property” drugs and stored in the evidence room as any other “found property” drug.
  - c. Contact will be made with the UW-Whitewater Office of Hazardous Waste regarding any other “unacceptable” items that cannot be thrown in the normal trash.
3. Those officers handling the contents of the receptacle will take necessary precautions. Liquids will be properly sealed to prevent spillage.
4. The officer/s will complete a brief informational report describing generally what was collected. This report should include the weight of the collected items.
5. All collected items shall be placed into a temporary evidence locker, or the property room, for disposal through Jefferson County Clean Sweep, UW-Whitewater Hazardous Waste, or the normal trash.

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