PIAT Advisory Team Meeting

Thursday, November 5, 2020

2:00 – 3:00 p.m.

Join Online
Meeting number: 800 575 117
Password: VBmxgNx3
Link: https://uww.webex.com/uww/j.php?MTID=m7c3761360a4f2005a64c22778c426b40

Join by Phone
+1-855-749-4750 US TOLL FREE
Access code: 800 575 117

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Purpose

- The PIAT Work Group Team has spent the past few weeks working on projects in support of incremental change, efficiencies (saving time and/or money), and satisfaction.

- As members of the Advisory Team, you will see several summaries of our progress to date. We are seeking your feedback in the form of questions, observations, or recommendations.

- Notes will be taken by the Work Group to capture thoughts and opinions shared to guide progress. This feedback will allow us to assess next steps for those projects that require continued action items, and determine what needs to be accomplished in the coming weeks. Some of these action items may require meeting with SMEs to further unpack these projects and collaborate to achieve progress.

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Goal

Share projects with the Vice Chancellor of Administrative Affairs for Cabinet's review and feedback. Chancellor's Cabinet will have the opportunity to assess and critique, operationalize, or request additional research.

We may also have the opportunity to work with the new Budget Operations Committee (BOC). Their goal is to engage shared governance and other campus constituencies in recommending budget strategies to the Chancellor and Cabinet to solve current and upcoming budget challenges.

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Agenda

1. Green Toilet Paper Project – Josh Filer.
2. Digital Initiative – Gina and Alexandra.
3. IT Hardware & Software Initiative – Nadia & Wes.

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Green Toilet Paper - Comparisons

	Current State	Proposed Future State
Vendor	BSI	Schilling
Quality	1-Ply	2-Ply
Eco-Friendly	No, Greater Environmental Impact	Yes, LEED Compliant with Zero Deforestation
Price Per Case	$25.00/12 rolls @1,000 ft. each	$24.91/12 rolls @1,000 ft. each
Total Cost	$62,250/Year	**$62,025.90/Year**

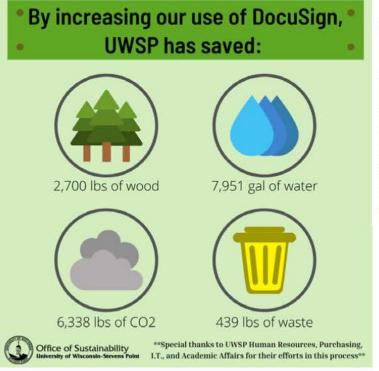University of Wisconsin
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Green Toilet Paper - Benefits

1. Sustainable Sourcing.
2. End User Satisfaction.
3. Ethical Labor.

Resources
- SFI (Sustainable Forestry Initiative)
- FSC (Forest Stewardship Council)
  - Consumer Buying Guide: Garnier, Simple, Scott (Kimberly Clark), Seventh Generation, Cottonelle (Kimberly Clark), 365 Everyday Value, Green Inspired, Charmin (Proctor and Gamble), Kirkland (Costco), Up & Up (Target)
- PEFC (Programme for the Endorsement of Forest Certification)

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Digital Initiative – Short Term Enhancements

Digital Initiative – Long Term Enhancements

1. **Digital Culture Shift.**
2. **Reduce Consumption.**
3. **BP Logix.**

The following information was taken from the Office Supplies spend category:

Cost Saving Opportunities at 50% Reduction:
- Ricoh savings ~27k/Year
- Laserjet savings ~10k/Year
- Midland savings ~28k/Year
- Toner ~$30k/Year
- Ink Cartridges ~4.5k/Year

Potential Savings Opportunities = $100,000 Per Year

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Digital Initiative – Next Steps

- **Connect with iCIT for more information.**
  - Can we effectively track printing volume for employees (I.e. Papercut) to create greater accountability and reduce waste?

- **The Great Clean Up.**
  - Facilitate another round of The Great Clean Up. Emphasize rounding up "personal" office printers. Use campus announcement system and advertise to ADAs.

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IT Hardware & Software

Areas of interest that we would like to unpack include, but are not limited to:

1. **Hardware refresh cycles**
2. **Encouraging laptops** as the preferred machine type (with necessary exceptions)
3. **Software contracts**

We are currently working with iCIT to identify a liaison to assist. Since this is a robust topic, we were wondering if anyone here would like to help us research, gather information, and meet with SMEs.

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Reminders

- Visit the [PIAT Google Shared Drive](#) if you would like to review these (and future) projects and associated materials. If you do not have access to the Google Shared Drive, please email stokesa@uww.edu for assistance.

- The Advisory Team will encourage **open membership, with flexible attendance, for all interested members of the Warhawk community**. If you would like to learn more about PIAT, visit the [PIAT Website](#), and contact the Quality Assurance Improvement Manager at stokesa@uww.edu for any questions, concerns, or requests to join the mailing and calendar list.

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