



## PCI Management Practice Directive

<b>Division:</b> Administrative Affairs
<b>Department:</b> Financial Services
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<b>Revised Date:</b>

### Authority:

[Regent Policy Document 25-5, Information Security](#)  
[UW System Administrative Policy 350, Payment Card Compliance Policy](#)  
[UW System Administrative Policy 1010, Information Technology Acquisitions Approval](#)  
[UW System Administrative Policy 1030, Information Security: Authentication](#)  
[UW System Administrative Procedure 1030.A, Information Security: Authentication](#)  
[UW System Administrative Policy 1031, Information Security: Data Classification and Protection](#)  
[UW System Administrative Procedure 1031.A, Information Security: Data Classification](#)  
[UW System Administrative Procedure 1031.B, Information Security: Data Protections](#)  
[UW System Administrative Policy 1032, Information Security: Awareness](#)  
[UW System Administrative Policy 1033, Information Security: Incident Response](#)  
[PCI DSS Quick Reference Guide v3.2](#)  
[University of Wisconsin System Fiscal & Accounting General Records Schedule](#)

### Objective:

The purpose of this procedure is to highlight Payment Card best practices and to prevent disclosure of cardholder data (CHD) in accordance with [University of Wisconsin System Administrative Policy 350, Payment Card Policy](#).

### Statement:

[UW System Administrative Policy 350, Payment Card policy](#), requires that all UW System institutions develop procedures to prevent loss or disclosure of cardholder data. Information protected from unauthorized disclosure by the PCI DSS is classified by the UW System as High Risk data, per UW System Administrative Procedure 1031.A, *Information Security: Data Classification*. In order to ensure this information is properly handled please consult the corresponding procedure for appropriate card acceptance and handling requirements, data security prevention measures as well as basic incident protocols.

**Procedures:**

[PCI Management Procedure](#)

**Searchable Words:**

Service Provider, Payment Card Industry data security standards (PCI DSS), Cardholder, Cardholder Data, High Risk Data, Institution, Merchant Account, Merchant department, Payment Card, Payment Card Industry data security standards (PCI DSS), Sensitive authentication Data, Service Provider.