**Minutes**

**University Curriculum Committee Meeting**

**February 14, 2025**

**2:15 p.m.   
Meeting number (access code): 2630 603 1019 Meeting password: Pyma3UyJM44**

Eric Appleton, Rachel Wood, Brian Huels, Victor Barber, Michael Hammer, Jennifer Petersen, Rowand Robinson, Ted Gimbel, Wesley Hough, Donald Jellerson, Kerri Wrinn, George Jones, Kristin Plessel, Kari Pahl, Andrea Ednie, Susan Johnson, Kim Kostka, Jeff Zimmerman, Heather Chermak, Tamela Rocke, and Tatiana Fadeeva.

**I. Approval of Minutes** from the[January 9 meeting](http://www.uww.edu/Documents/acadaff/UCC/2024-2025/January%209%20Minutes.docx). Huels and Robinson moved approval of I.: motion passed unanimously with abstentions from Michael Hammer and Victor Barber.

**II. Curricular Informational Only Item (To Be Received and Recorded)** Hammer and Gimbel moved to receive and record of II A and B: motion passed unanimously.

1. **Special Course approved since the most recent UCC meeting:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course No.** | **Title** | **Term** | **Approved** |
| [HONORS 296-A](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/specialtopicsadmin/68/index.html&step=showfullrecord) | LEARNING THROUGH PODCASTS | Fall 2025 | 02/04/2025 |
| [THEATRE 496-Y](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/specialtopicsadmin/66/index.html&step=showfullrecord) | PROF PREP FOR THEATRE CAREERS | Fall 2025 | 01/29/2025 |
| [ARTHIST 496-B](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/specialtopicsadmin/65/index.html&step=showfullrecord) | PROFESSIONAL MUSEUM PRACTICES | Fall 2025 | 01/24/2025 |

**B. Course Currency courses deactivated as of the most recent UCC meeting:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course No.** | **Title** | **Term** | **Approved** |
| ARTSTUDIO 374 | VISUAL DESIGN FOR THE WEB | Fall 2025 | 01/08/2025 |
| ARTSTUDIO 383 | GRAPHIC DESIGN III: WEB MEDIA | FALL 2025 | 01/08/2025 |
| ARTSTUDIO 476 | ADVANCED WEB DESIGN STUDIO | FALL 2025 | 01/08/2025 |
| BUS 194 | CAREER AND LIFE PLANNING | FALL 2025 | 01/08/2025 |
| MUSC 436 | BAROQUE MUSIC | FALL 2025 | 01/08/2025 |
| RECREATN 320 | LEADERSHIP AND FACILITIATION OF RECREATIONAL GAMES | FALL 2025 | 01/08/2025 |

**III. Actions Items**

**A. Actions from the College of Business and Economics**

**1. Actions from the Department of Marketing**

Huels and Hammer moved approval of III. A. 1. 1.1 – 1.2: motion passed unanimously.

1.1 Course Deactivation – [MARKETNG 337: RETAIL MANAGEMENT](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/928/index.html&step=showfullrecord)

1.2 Course Deactivation – [MARKETNG 444: OMNICHANNEL MARKETING](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/943/index.html&step=showfullrecord)

**2. Action from the Department of Management**

Huels and Hammer moved approval of III. A. 2. 2.1: motion passed unanimously.

2.1 Course Change – Course Title and 25 Abbrev. – [MANGEMNT 485: MANAGEMENT CONSULTING](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/883/index.html&step=showfullrecord)

**B. Curricular Actions from the College of Letters and Sciences**

**1. Actions from the College of Letters and Sciences**

Gimbel and Hammer moved approval of III. B.1.1.1: motion passed unanimously.

1.1 Course Deactivation – [LSINDP 282: LEARNING ASSISTANT SEMINAR](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5047/index.html&step=showfullrecord)

Gimbel and Hammer moved approval of III. B.1.1.2: motion passed unanimously.

1.2 Course Deactivation – [INTRAUNV 124: SERVICE LEARNING & LEADERSHIP](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4587/index.html&step=showfullrecord)

**2. Action from the Department of Literature Writing and Film**

Gimbel and Hammer moved approval of III. B. 2. 2.1: motion passed unanimously.

2.1 Deactivation of Subject Code – [ESL](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/142/index.html&step=showfullrecord)

**3. Actions from the Department of Politics, Government, and Law**

Gimbel and Jellerson moved approval of III. B. 3.3.1 – 3.2: motion passed unanimously.

3.1 Course Currency – [POLISCI 321: AMERICAN INTEREST GROUP POLITICS](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3928/index.html&step=showfullrecord)

3.2 Course Currency – [POLISCI 440: THE POLITICS OF GOVERNMENT BUDGETING](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3009/index.html&step=showfullrecord)

**4. Actions from the Department of Race & Ethnic Studies Program**

Gimbel and Hammer moved approval of III. B. 4. 4.1: motion passed unanimously.

4.1 Course Deactivation – [CHICANO 496: SPECIAL STUDIES](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2249/index.html&step=showfullrecord)

Gimbel and Robinson moved approval of III. B. 4. 4.2: motion passed unanimously.

4.2 Deactivation of Subject Code – [CHICANO](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/145/index.html&step=showfullrecord)

**5. Action from the Department of World Languages and Culture**

Gimbel and Robinson moved approval of III. B. 5. 5.1: motion passed unanimously.

5.1 Course Change- Prerequisite and Course Components & Hours – [SPANISH 481: SPANISH CLASSICS](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3327/index.html&step=showfullrecord)

**IV. Other Curricular Action and Discussion Items**

Hough and Hammer moved approval of IV. A:

Hough reviewed the revised charge with the committee.

Appleton moved amendment of the charge to include membership and term. Seconded by Jellerson. Hough suggested language to include a faculty co-chair, which accepted by movers. Amendment passed unanimously.

Hough moved, Hammer seconded, to add “To provide a forum for discussion and examination of curricular needs and trends, making recommendations and suggesting priorities when the need arises.” as the first item of the charge. Amendment passed unanimously.

Motion to table. Robinson and Appleton. Unanimous approval to table until next meeting.

1. Action item: UCC Charge Recommendation (see attached)

Kristin Plessel reviewed the roles and responsibilities guidance of this committee asking for feedback. General feedback was welcome. Asked that it go on the CourseLeaf Website, just under the Handbooks on the website to be a findable resource.

1. Discussion & Feedback: Roles and Responsibilities Guidance (see attached)

Wesley Hough suggested a division of labor for the review by looking at assigned curriculum for UCC meetings. No objections were made.

1. Discussion: UCC Division of Labor

**V**. Appleton and Robinson motion to adjourn at 3:19 p.m.

Respectfully Submitted,

Kristin Plessel

Associate Vice Chancellor Academic Affairs