## UW-WHITEWATER INTRAMURAL SPORTS STUDENT EMPLOYMENT

## **HOW IT WORKS**

Each academic year, Intramural (IM) Sports hires many students for officiating (i.e. refereeing) and scorekeeping positions. In order to work for our program, we ask prospective employees follow this process:

- 1 Submit an application online. <u>Do so by following this link if viewing online</u>

  (or scan the QR code to access the application)
- 2 Our staff will review your application
- 3 Our staff will file your information and contact you
- 4 We will schedule an interview with you
- 5 Staff will review your interview and candidacy
- 6 You are informed of the staff's decision
- \* \* \* If you are hired, here's what comes next \* \* \*
- 7 Meet with Matt Schneider to review your employment paperwork
- 8 You file your employment paperwork with Human Resources
- 9 Admin staff appoints you to a sport/activity and our employee software
- 10 You attend training meetings/clinics
- 11 You set your availability, get your uniform and affiliated items
- 12 You are scheduled and have a great time with IM Sports!



Available positions vary by semester.

Comprehensive information is available in our application.

For questions or concerns, contact:

**Matt Schneider, Assistant Director - IM Sports** 

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